This document provides an overview of the current and October 2014 manner the Postal Service interprets key fields in electronic documentation (eDoc) to identify the Mail Owner. eDoc can be submitted to the Postal Service via Mail.dat or Mail.XML specifications.

The Postal Service uses the Mail.dat/Mail.XML Mail Owner fields to:

- Identify Mail Owners for **Full-Service compliance** (**By/For**)
- Validate **nonprofit rate** eligibility
- Display Mail Owners on **Postage Statements**

FULL-SERVICE COMPLIANCE

In Full-Service mailings, the Mail Owner must be identified in an eDoc when the owner represents 5,000 or more pieces in the mailing. Adherence to this requirement is evaluated for each Full-Service mailer and the results of this evaluation are reflected in the By/For metric on the *Full-Service Electronic* tab of your Mailer Scorecard. The Mailer Scorecard can be accessed by eDoc submitters from the *Mailing Reports* link on the Business Customer Gateway.

Current & Future Method (October 2014)

- For Mail.dat and Mail.XML submissions, USPS uses the Mail Owner **MID**, Mail Owner **CRID**, or the Mail Owner **Permit** to determine if the Mail Owner is identified in the eDoc

NONPROFIT RATE VALIDATION

A Mail Owner that has a valid nonprofit authorization number with USPS must be identified for every nonprofit mailing, in accordance with Domestic Mailing Manual (DMM) 703. For postage statements that contain mailpieces belonging to multiple nonprofit entities, **each Mail Owner must be identified regardless of mailpiece volume**.

Current Method

- Today, for Mail.dat & Mail.XML submissions USPS validates Mail Owner **Permit** or the paying Permit
- Identification of at least one Mail Owner is required to be made in the eDoc
  - The remaining Mail Owners may be identified in a hardcopy spreadsheet that must be presented to mail clerk at the time of the mailing

Future Method (October 2014)

- In the future, for Mail.dat & Mail.XML submissions USPS will validate the Mail Owner **MID, CRID, Permit** or the paying Permit
- All nonprofit entities in the mailing need to be identified in the eDoc
- The mailing will not qualify for nonprofit rates if the MSP inadvertently identifies the incorrect Mail Owner

USA NONPROFIT ORG.

POSTAGE STATEMENTS

United States Postal Service
Postage Statement—Standard Mail

The *Company Name & Address* of the Mail Owner that is displayed on the Postage Statement in the *PostalOne!* system (see red block) is determined from the information in the eDoc.

Current Method

- Today, for Mail.dat & Mail.XML submissions USPS only displays the entity that owns the Mail Owner **Permit**

Future Method (October 2014)

- In the future, for Mail.dat & Mail.XML submissions USPS will display the entity based on the Mail Owner **MID**, **CRID**, or **Permit** (same process that is used to determine Full-Service Compliance)
  - A single Mail Owner will display on the Postage Statement when only one Mail Owner is identified in the eDoc. When there are multiple Mail Owners in the same eDoc, a link will display in the Mail Owner section listing all Mail Owners identified
  - This change will not directly impact the number of Postage Statements mailers receive; multiple Mail Owners can appear on one Postage Statement

v8